

## ***v6.2 Enhancements 7/2002:***

Release 6.2 offers improved navigation, enhanced reporting capabilities, richer integration across applications, and robust reminder and alert tools for tracking and scheduling business tasks.

### **Improved Navigation**

Updated navigation within the menus and toolbar makes it easier to find windows and commands. Small Business Manager has improved navigation so that accessing SmartLists, the shortcut bar, toolbar, icons and overall command changes are faster and clearer so you can work smarter.

### **New Sample Data**

Customers can learn the application quickly with sample data for Wide World Importers, tailored specifically to the needs of small business.

### **Unlimited Companies**

Customers can now have unlimited companies rather than the 5 company limit that existed in Release 6.0 for no additional charge. Note: the limit on the number of concurrent users has not changed and remains at 5 concurrent users.

### **Chart of Accounts**

During the setup process, you can choose from a variety of industry specific chart of accounts to help you get up and running easily, plus it will default posting accounts.

### **Data Migration**

In addition to the QuickBooks and Excel options, companies can now easily migrate master record data from PeachTree, Great Plains Accounting and Real World during the company setup process. Master record data includes customers, vendors, employees, accounts, items, payment terms, shipping methods, and tax codes.

### **Enhanced Reporting**

Enhanced reporting includes 80 new standard reports that are all customizable. The reports let you quickly view, analyze and monitor business key metrics at a glance.

### **Enhanced Excel Integration**

With the touch of a button, you can export financial reports to Excel. Financial statements can now be exported to Microsoft Excel, where users can manipulate, graph and analyze financial numbers in a familiar environment.

## **Reminders and Tasks**

Reminders can include overdue payments for invoices, bills that are about to come due, or recurring batches to be posted. The Alerts and Reminders window, which opens automatically upon launching, helps increase your efficiency by immediately alerting you of important user specific tasks and business functions.

## **Business Letters**

You can personalize letter to customers, vendors and employees using Small Business Manager together with Microsoft Word. Business Letters provide a guided process that provides the ability to generate custom letters to vendors, customer, and employee mailings. This integration to Microsoft Word, from a variety of windows, expedites personalized communications to all of your constituents.

## **Miscellaneous Bank Checks**

Printing or posting a check using the Miscellaneous Check window, makes it easy to print a check quickly and ensure that your checkbooks are updated in an accurate, timely manner. Printing checks directly within the banking area allows you to quickly and efficiently cut checks without having to set up new vendors or process employee payroll.

## **MapPoint Integration**

Integration with Microsoft MapPoint allows you to get directions or build a delivery route from within Small Business Manager to virtually any address in the United States.

## **bCentral Appointment Manager Integration**

Integration with Microsoft bCentral™ Appointment Manager allows your customers, vendors, and employees to schedule business appointments on the Web. Small Business Manager allows you to export service items and employee data into bCentral, and import your appointments list into Small Business Manager to streamline your inventory process.

## **Free Tutorial**

A free tutorial with multi-media training tools is shipped with the product as a quick way to get up to speed on the new navigation and system changes.

## **Payroll and employees**

The Payroll Suite now offers the ability to have 500 active employees in the system at any given time. Customers automatically get 100 employees with their initial purchase of the US Payroll Suite. Additional employees can be purchased in blocks of 100— for \$150 (up to a 500 employee limit).

## **Extending Small Business Manager with Industry Solutions**

New third party industry solutions are being added, including specialized check printing enhancements, manufacturing, retail/hospitality, point of sale for retail, fund management for the not for profit industry, etc. Ask us for more details.

For more information please call 561-798-1090 or send email to [bret@bretabennett.com](mailto:bret@bretabennett.com).  
Include your name, title, address and phone number.

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