Microsoft
Business
Solutions

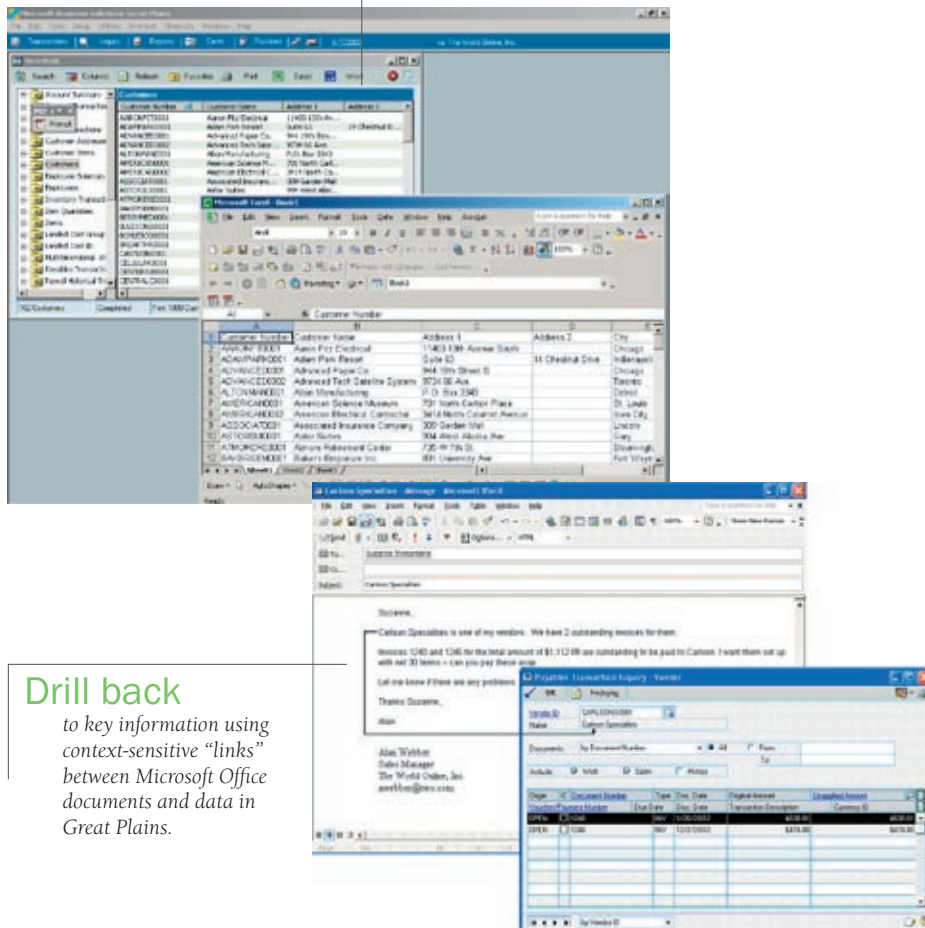# SYSTEM MANAGER

Make your business processes work for you with the backbone of Microsoft® Business Solutions–Great Plains® System Manager. By configuring your system to meet your business needs, you'll work more productively and share information more effectively across your organization.

Define
customized queries easily and export them to Excel for further analysis.

Drill back
to key information using context-sensitive "links" between Microsoft Office documents and data in Great Plains.

Configure your solution quickly and easily
Get started fast with your Great Plains solution. Efficient set-up processes and easy-to-use navigation tools help you personalize your solution to meet your business needs quickly and with minimal effort.

Access information instantly
Instantly create queries against your data to find customer, vendor, inventory, or other vital information and then share saved queries with others.

Put your information to work
With a single click, export query results to Microsoft Excel and Microsoft Word, so that you can update spreadsheets quickly or create mailing lists for sales and marketing initiatives.

Make your business management solution work for you
Manage your data quickly and effectively with easy-to-use tools that configure your system to the way you work. A minimal learning curve and intuitive interface mean your employees are working productively right from the start.

Expand your ability to recall data
Easily manage and configure Smart Tags in your Microsoft Office XP applications with user-interface icons that automatically recognize customer names and other vital references and link you to further information within Great Plains.

Microsoft Business Solutions

AVAILABLE WITH: ☑ **GREAT PLAINS**
☑ **GREAT PLAINS STANDARD**

SYSTEM MANAGER | FEATURES LIST

System Manager

- Configure the accounting system with a simple interview-style wizard that steps through the set-up procedures.

- Initiate tasks quickly and easily using the intuitive navigation and user interface.

- Improve productivity by grouping commonly used tasks in a convenient shortcut navigation bar.

- Build online to-do lists and routine checklists for multi-step tasks.

- Integrate seamlessly with Great Plains Report Writer and Crystal Reports® to create professional-looking reports containing the exact information you need.

- Attach Internet addresses to employee records, items, customers, and vendors.

- Improve control and audit capabilities by attaching detailed information to master records and transactions.

- Use Modifier with Microsoft Visual Basic® for Applications (VBA) to add business-specific functions into data entry and inquiry windows.

Microsoft Office XP SmartTag Manager

- Drill back instantly to key information with context-sensitive links between Microsoft Office documents and accounting and business management records.

- Enable users who don't run Great Plains applications to access information through the Office XP Smart Tag Viewer.

- Leverage your existing Microsoft Windows NT® authentication routines, reducing administration and ensuring only authorized personnel have access to your business management information.

- Set up access rights easily, defining permissions by individual or group and type of information.

SmartList

- Instantly create sophisticated queries to find detailed customer, vendor, general ledger, inventory, employee, and salesperson information.

- Share saved queries with others in the organization.

- Quickly update spreadsheets or create mailing lists for sales and marketing initiatives with a single click to import queries into Microsoft Excel and Microsoft Word.