Microsoft Business Solutions

Business Portal

BUSINESS PORTAL

Unlock business potential and enhance productivity by providing role-based access to information and processes from a single Web-based portal. Microsoft® Business Solutions Business Portal integrates seamlessly with Microsoft Business Solutions–Great Plains® to deliver applications, information, and processes to employees, customers, and partners across the organization.

Share
the right information with the right people by assigning role-based privileges.

Drive
fast, informed decisions by enabling users to look up information themselves.

Take routine
HR tasks online–employees can update profiles, enter time cards, view pay stubs, and more.

Unlock the potential of all your employees
Accelerate productivity across your business by providing employees with immediate access to business applications and updated, accurate information.

Take advantage of Windows SharePoint Services
Deliver powerful information-sharing and collaboration tools that foster teamwork and improve performance with Microsoft Windows® SharePoint™ Services and Microsoft Office System 2003.

Take the hassle (and expense) out of common tasks
Timesheets, expense reports, requisitions, and other tasks can be delivered through the user's Web browser, reducing the time it takes to manage these processes and eliminating related paperwork and data re-entry.

Reduce information support costs
By opening the flow of useful business information to your employees, you'll reduce the stream of requests for custom reports and calls for simple business facts, freeing your IT, accounting, and support resources to drive your business forward.

Share business information with customers and suppliers
Work more effectively with customers, suppliers, and other business partners by granting secure access to business information such as order status, inventory levels, and payment data.

Expand the uses for your portal
Provide access to information stored in other systems and Web-delivered applications, and use the role-based framework to deliver the right information to the right people.

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Give your organization a framework for information sharing and collaboration

Microsoft Business Portal 2.0 is built on Windows SharePoint Services, enabling you to deploy one portal site to deliver access to business applications, information, and processes across the organization. Windows SharePoint Services offers easy-to-use features that enable employees to work together on documents, share ideas, and distribute targeted information to the right people.

Share and collaborate on documents – Microsoft Business Portal is installed as a Windows SharePoint site, enabling you to store, share, and edit Microsoft Word, Microsoft Excel, and other documents by adding Document Libraries to portal pages.

Create new pages and parts more easily – Microsoft Business Portal Web parts are built as native SharePoint Web parts, with drag-and-drop page design that saves time and lets you to create pages that work the way you want them to.

Add Excel graphs to Portal pages – Microsoft Business Portal Web parts can be connected to SharePoint Excel Web parts, giving your customers new charting abilities for business data.

Add sites for projects and meetings – Create pages with all the resources that team members need—including Calendars, Participant Lists, Announcements, Document Libraries, and other Web parts—to record activities, share and edit documents, track meeting notes, and provide links to other relevant sites.

Connect to external data sources – Expand the reach of business information by exposing not only Microsoft Great Plains data, but other sources of business information to your Microsoft Business Portal site.

Windows SharePoint Services

is the foundation for Microsoft Business Portal, making it easy to share documents, announcements, news and other applications across the organization.
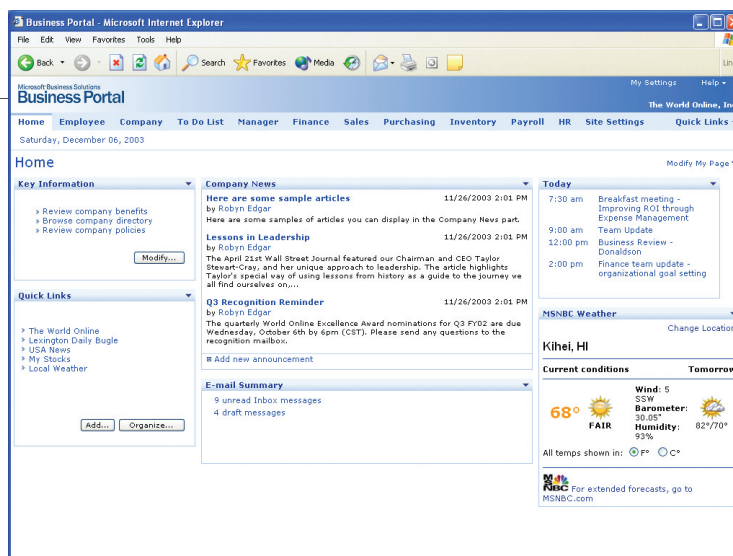
Give executives "at-a-glance" access to key business metrics

Enable executives and business decision makers to assess the current health of your business and respond quickly when conditions change with Key Performance Indicators for Microsoft Business Portal.

Multiple Views and Alert Ranges – Using graphs, tables, and "green/yellow/red" conditional alerts, companies can create Key Performance Indicators (KPIs) that draw attention to the most important aspects of each information view. Decision makers can then drill down quickly to discover underlying causes of changing conditions.

Easy to define – Once you've built the underlying queries, it's a simple process to define and deploy the KPIs most important to your business success, making it easy for decision makers to identify "hot spots" and act quickly to drive your business forward.

Role-based Access – Individual KPIs can be created for each executive, depending on their areas of responsibility. Role-based access enables you to align the right information with each individual.

Easy Updating – KPIs can be refreshed as often as needed, so decision makers will always be working with current, accurate information.

Give employees and managers a portal they'll use

Empower employees and managers to streamline human resource management tasks with the HRM Self Service Suite for Microsoft Business Portal.

Broad Self Service Functionality – Streamline access to human resource information with five self-service modules: Employee Pay, Employee Profile, Time and Attendance, Recruitment, and Skills and Training.

Employee Self Service – Allow employees to view and change information such as addresses, phone numbers, and emergency contacts, submit timecards and time-off requests, and view pay stubs and benefits information.

Manager Self Service – Enable managers to approve timecards and time-off requests, view direct reports' emergency contacts and compensation history, evaluate team skills, and check applicant status for internally posted positions, helping them work more effectively with direct reports and make critical staff decisions.

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MICROSOFT BUSINESS PORTAL | FEATURES LIST

Increase availability of information throughout your business

- Publish sales reports, outstanding purchase orders, budget reports, and financial reports.
- Run queries to access detailed information on customers, vendors, inventory items, sales, and purchases. Modify and export queries to Microsoft Excel for further analysis.
- Deliver instant access to personalized views of key business information with the Key Performance Indicators module.
- Deliver role-based information to salespeople, purchasing agents, budget managers, customers, and any other role you create.
- Add Windows SharePoint pages that include all the resources that team members need to share information and collaborate on projects and meetings.

Enable employees to complete common tasks more efficiently

- Deliver access to Web-based applications such as human resources, time and expense entry, and requisitions.
- Enable employees to change their own address, telephone, contact, W-4 and other personal information with the HRM Self Service Suite.
- Workflow management improves efficiency for routine processes such as timecard and expense report approval.

Deliver Web-browser access to business applications

- Eliminate the need to load Microsoft Great Plains on every user's desktop machine by delivering access to Great Plains windows through Microsoft Business Portal, via Windows Terminal Server.
- Enable users to easily access the Microsoft Great Plains windows they use most often to do their jobs by creating quick links within Microsoft Business Portal pages.

Tailor Microsoft Business Portal to your business

- Identify which tasks and information you wish to share by role, and add reports, queries, and tasks to each role-based page.
- Include links to other Web-delivered applications, intranets, and external data sources.
- Enable users to design customized layouts and add Web parts to their pages.

Streamline portal administration tasks

- Browser-based delivery eliminates the need to load and update applications on each desktop computer.
- Deliver out-of-the-box access to Microsoft Great Plains data and processes.
- Quickly set up user access by matching User IDs to their corresponding Employee ID in Microsoft Great Plains Payroll.