



## **Report Writer**

Report Writer makes it easy to create the customized reports you need to run your business. With the Dynamics Report Writer, you can modify existing Dynamics reports or create entirely new reports using information from throughout the system.

**Customize Dynamics Reports:** Most Dynamics reports can be modified to suit your specialized needs. Since Report Writer is the same application used to create the reports included with Dynamics, you can give all reports you modify the same look and feel of the originals. You can also use multiple fonts, colors, sizes and graphics to design the report's appearance to meet your own specifications.

**Create Custom Reports:** In addition to modifying Dynamics reports, you can create your own custom reports from scratch. Report Writer allows you to create reports that draw data from any area in your Dynamics system, and document text descriptions including calculated fields, restrictions and layouts. As with modified reports, you can make the report look exactly as you wish, using multiple fonts, color and graphics.

**Customize Reports for Individual Users:** Individual users can be assigned different versions of reports, so you can tailor the information you provide to their varied needs.

**Report Distribution:** With Report Writer you have the ability to distribute graphical reports throughout your company using Adobe PDF Writer (purchased separately), enabling you to print graphical reports to .PDF file format and then e-mail or post these to your company's intranet. Along with the ability to distribute graphical reports, Report Writer has customization import and export capabilities allowing you to easily install customized reports delivered from your Great Plains Partner or allow your report developers to easily distribute customizations.

**Export report data to Excel, HTML:** Report Writer reports can be easily exported to industry-standard file formats, so you can use Microsoft Excel to perform further calculations, e-mail reports to decision makers, or publish reports on your business intranet.

**Use powerful reporting tools to create the report you want:** Dynamics Report Writer enables you to pull data from multiple data tables for a single report, create restrictions to pinpoint the specific information you need, perform calculations on the data to give you the answers you're looking for, and create new sorting methods to see the information the way you want.



Dynamics Report Writer allows you to customize new reports, modify existing reports and perform calculations on the data giving you the information you need to analyze your business.

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